How to Self-Register

Adult Patient - Age 18 or older
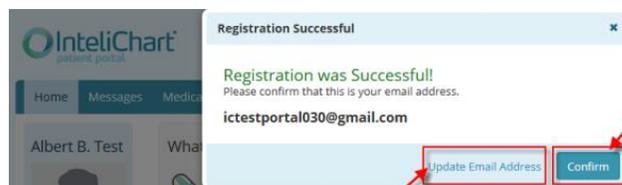
Self-Registering Without a PIN

To create a Self-registered Patient PORTAL account, visit our website at www.cnsa.com. Select the Patient Portal option at the top right.

1. Click **Create a Portal Account** tab
2. Enter **Email** & **Password** which will be used to access the Patient PORTAL
3. Select **"No PIN"** option
4. Enter Patient information (Date of Birth, Name, Gender, & Phone)
5. **Location Zip Code –** Select 100 miles in the dropdown list and 28204 to display a list of the local healthcare organizations including all of Carolina Neurosurgery & Spine locations (CNSA Office) and select your desired CNSA location from the dropdown list.
6. Select security question and enter answer (security question is used to reset password)
7. Select **No** to Add Child/Dependent(s)
8. Check the box indicating the Terms & Conditions have been read
9. Click **Continue**

After clicking **Complete the** Patient PORTAL opens with Email Confirmation pop up box. Patient will **Confirm** email address. **Update Email Address** can be selected to change the email address.

NOTE - Your request will be reviewed and authenticated by our practice before your health information will display in the Patient PORTAL.